

REGULATION
on the international “Transformation” projects competition held within the framework of the International Productivity Week IPWeek 2022

1. Aim

The goal of the competition is to establish and scale the best practices for increasing labour productivity along with encouraging creativity in building Industry 4.0 production systems, developing human capital and ensuring sustainable development.

2. Nominations

- KAIZEN PROJECT - Competition of corporate projects dedicated to improving productivity, operational efficiency, and quality management.
- HUMAN CAPITAL - Competition of projects in the sphere of corporate and production culture development, personnel training, socially oriented actions, programs dedicated to popularization of technical education, children, and youth’s technical creativity programs.
- SCITECH 4.0 – A special nomination of this year ‘s competition, dedicated to the implementation of scientific and technological advances in the process and system excellence projects.

Special 2022 nomination

- ERGOSAFE 4.0- Competition of projects dedicated to increase work safety, ergonomics, and employees’ mental health.

3. Subject and language of the competition

The subject of the competition is the implemented improvement projects, submitted for this competition as a set of materials that reflect the content of the implemented changes and that are designed in accordance with the requirements of section 5 of this Regulation, as well as the defence of the projects before an international jury in an online format.

Competition participants are free to choose one of the two official languages of IPWeek 2022 for the presentation of their project: English, Russian.

4. Participants

The competition welcomes individuals and legal entities who have fulfilled the conditions mentioned in this Regulation, paid the registration fee, and are not manufacturers or suppliers of military equipment, weapons, and ammunition.

Every participant undertakes to comply following IPWeek regulations: IPWeek is free from any political or religious content, segregation on any grounds, demonstration of weapons and enterprises for its production.

5. Competition materials

5.1. To be able to take part in the Competition, the participants must submit the following materials:

- 1) A project passport in Russian and English languages in .doc (x) format in accordance with section 5.2.
- 2) An electronic version of the poster in .pdf format, with the resolution of at least 3507 × 2481 pixels at 300 dpi
- 3) A video presentation¹ of the project, up to 3 min in .mp4 format, with subtitles in English
- 4) An electronic presentation (up to 10 slides in English and/or Russian language), in .ppt(x) format

¹ A phone camera filmed video is sufficient.

The compilation of files should be less than 2 Gb per project.

5.2 Project passport form

General information:

- Project name and nomination
- Organization – applicant
- Brief information about the company (up to 500 characters)
- Company logo (please attach a download link here)
- Authors of the project with indications of their positions
- Applicant (person who will present the project before the jury)

Project content:

- Problem statement and relevance
- Number of hypotheses
- Methodology and tools

Results of the project:

- Number of implementation activities and events
- Annual economic effect
- Social effect

Project passport format:

Word document, up to 3,000 characters

5.3 Poster design requirements

- 1) The poster should reflect the content and results of the project in a short and concise form.
- 2) The poster must be made in colour and in horizontal orientation (electronic version of the poster in .pdf format, with the resolution of at least 3507 × 2481 pixels at 300 dpi).
- 3) The text of the poster must be in English.
- 4) The poster should contain the following:
 - Project information:
project name, nomination, authors of the project, company logo.
 - Problem statement
 - Solution and methods
 - Results
- 5) The criteria for evaluation (see section 8.3) are recommended to be considered when designing a poster

5.4 Competition materials submission

The project materials must be uploaded on a Google drive, and the files have to be numbered in accordance with the list provided in section 5.1. Please send the download link to the Organizing committee at kuzmicheva@ipweek.eu, indicating “Competition, nomination ...” in the subject line.

6. Competition procedure and timetable

The competition is held in two rounds.

In the first round, the competition materials are published on the International Productivity Week portal for online voting, as well as evaluation by the Expert Council of the competition. Online voting constitutes 30% of the total evaluation of the first round, and the Expert Council's assessment accounts for the remaining 70%.

The second round takes place in the format of a defence in front of the jury, during which a video about the project is played, then the participant presents the project (10 minutes in total) and then answers the questions of the jury for 5 minutes. The second round will be held offline in the Republic of Turkey, with an option of online participation for those who will be unable to participate in person.

The broadcast of the defence is available to all participants of IPWeek 2022.

The winner in each nomination is determined by the sum of the points scored in the two rounds.

Preparation and competition schedule

10 January- 30 June	Acceptance of applications for participation in the "Transformation" improvement projects competition
10 January- 1 September	Submission of the competition materials and registration fee payment
16-20 September	Online voting on IPWeek 2022 portal
12 October, 2022	Projects defence before an international jury, hybrid format, broadcasted on the IPWeek 2022 website.
Announcement of the results and awards ceremony	
12 October, 2022	Awarding of the winners of the "Transformation" projects competition
17 October 2022	Publication of the results of the competition on the official website of IPWeek 2022.

7. Registration fee and payment

Registration fee amounts to 2000 euros for each submitted project.

Registration fee includes:

- Individual and group consultations on competition materials preparation
- Participation in the competition
- Expert review of the project
- Diplomas for participants and prizes for the winners
- Project publication in IPWeek 2022 official website, promotion on social media, project press release in partners media, publication of an article about IPWeek 2022 competition results.
- Dedication of a part of final video to the competition winners

Additional fee is paid for participation in any other IPWeek 2022 activities.

After receiving the application, an invoice in euros will be issued in the name of the applicant company. To pay in other currency, please contact the Organizing Committee.

8. The jury, organizers, evaluation criteria

8.1 The Competition organizer

The Competition is organized by the Organisational Committee of the International Productivity Week IPWeek 2022.

The general partner of the "Transformation" improvement project competition is Siemens.

8.2 The jury

The winners and laureates of the competition are determined by an international jury. The members of the jury will be announced on the website of the International Productivity Week IPWeek 2022 before September 1, 2022.

The Expert Council of the Competition is formed by the established representatives of the professional community. The Council evaluates the content of the projects in the first round.

8.3. Experts and jury members will evaluate the projects based on the following criteria:

- 1) problem (significance, complexity, originality, relevance)
- 2) solution (consistency, uniqueness, methods, impact)
- 3) use of scientific and technological advances, Industry 4.0
- 4) creativity and synergy of different concepts in the project
- 5) human capital development, social aspects
- 6) clarity and visual representation of the poster
- 7) consistency, timing, originality of the video and answers to the jury's questions

The jury decides on the winners of the Competition based on the ranking of the results, using the criteria mentioned above, as well as taking into consideration the online voting results and the Expert Council's input.

9. Awards ceremony of the winners and laureates, publication of the Competition results

The Competition winners will be awarded with certificates of the 1st, 2nd and 3rd degrees, special diplomas, and memorable prizes.

All participants will receive certificates of participation.

The competition results will be published on the website, as well as in the International Productivity Week 2021 official materials, and will be sent out to the partners and media. The results will be also posted on the IPWeek 2022 portal with access to all participants of the International Productivity Week for a period of 6 months.

Submit your application to participate in the "Transformation" improvement projects competition held within the framework of the International Productivity Week IPWeek 2022 using the application form on the website or fill out the form attached.

For further information about International Productivity Week 2022 and competition please visit <https://ipweek.eu>

For questions, regarding the competition materials submission, please contact:

Tel/WhatsApp +420 775 552 019

Email: info@ipweek.eu

Application form is on the next page

Application form for participation in the “Transformation” projects competition held within the framework of the International Productivity Week IPWeek 2022

Submit your application to participate in the “Transformation” projects Competition held within the framework of the International Productivity Week IPWeek 2022 using the application form on the website or fill out the form attached and send it to info@ipweek.eu

Application form
(a separate one is required for each project)

		Russian	English
1	Company name		
2	Nomination (leave the one you are applying for)	KAIZEN PROJECT HUMAN CAPITAL SCITECH 4.0 ERGOSAFE 4.0	
3	Project name		
4	Applicant name, surname, and position		
5	Contact person name, surname, and position		
6	E-mail		
7	Phone number (please include the country code)		
Billing information (euro account)			
8	Company address with zip code		
9	Address, where documents can be sent		
10	Tax identification number		

By submitting this application, the applicant confirms that they are not a manufacturer or supplier of military equipment, weapons, and ammunition and undertake to comply to section 4 of competition regulations while presenting and defending the project.

By submitting the application, the applicant consents that competition materials provided by one, may be used for external communication.

Please send the filled-out application form to info@ipaweb.info

Upon receiving the application, you will be contacted by the competition manager with advice on participation and project materials format.

Contact:

Tel/WhatsApp +420 775 509 123

Email: info@ipweek.eu

